## ARIZONA DEPARTMENT OF EDUCATION

Lisa Graham Keegan Superintendent of Public Instruction



School Finance 1535 West Jefferson Phoenix, Arizona 85007 (602)-542-5695 (602)-542-3099 fax

## SCHOOL FINANCE MEMORANDUM 01-021

**TO:** Charter School Administrators, Directors, Principals

**FROM:** Maggie Singler

**DATE:** November 14, 2000

**SUBJECT:** November 15, 2000 Basic calculations for Equalization Assistance Report (CHAR 55-1) and

Equalization Assistance Detail Report (CHAR 64-1)

The November 15, 2000 apportionment reports for your charter school are posted on your charter school's home page on the ADE web site(<a href="http://www.ade.az.gov/schoolfinance/Districts">http://www.ade.az.gov/schoolfinance/Districts</a>). Hard copies of these reports will <a href="http://www.ade.az.gov/schoolfinance/Districts">not be mailed. If you need help finding or viewing these reports please call your county's Regional Training Center (RTC) at the number listed below. If you have any questions regarding the content of your reports please contact me at (602) 542-8244 or e-msingle@ade.az.gov.

**Regional Training Centers** 

<u>COUNTY</u>	RTC Location	
Mohave, Yavapai, Coconino, Navajo, Apache, La Paz	Flagstaff	(520) 527-6122
Maricopa, Gila	Tempe	(480) 965-3366
Pima, Pinal, Santa Cruz	Tucson	(520) 617-7230
Graham, Greenlee, Cochise	San Simon	(520) 845-2275
Yuma	Yuma	(520) 783-1010 ext. 369

All eligible charter schools have been paid based on student lists submitted by September 15, 2000 and/or 40<sup>th</sup> day ADM. In the event that you did not receive a November 15, 2000 payment, it may be due to missing, late or reduced September student lists and/or 40<sup>th</sup> day ADM which have resulted in being overpaid year to date, or another unique situation. Student counts that were used to calculate November payment are provided on CHAR55, page 1, if you have questions regarding these counts, please contact Rose Whelihan at (602) 542-8240 or email rwhelih@ade.az.gov.

September revised student counts are posted at <a href="http://www.ade.az.gov/schoolfinance/Districts">http://www.ade.az.gov/schoolfinance/Districts</a>. Charter counts received after the September 15, 2000 deadline were posted on Thursday, October 19, 2000 and are included in the November 15, 2000 payment. If 40<sup>th</sup> day requirements are applicable, the November payment is based on 40<sup>th</sup> day ADM, estimated student counts were not used. Please contact Rose Whelihan at (602) 542-8240 or email <a href="mailto:rwhelih@ade.az.gov">rwhelih@ade.az.gov</a> if you need additional information regarding student count data.

Current month CHAR 55-1 & 64-1 reports are available by the 15<sup>th</sup> of each payment month through the 5<sup>th</sup> of the following month. These reports are not available on the web site during the payment calculation process. Since reports are "current month only", it is recommended CHAR 55-1 & 64-1 reports be saved each month to a local computer/server to be available for reference throughout the current and future fiscal years.

If you have any concerns regarding your equalization calculations or payments please do not hesitate to contact me by e-mail at <a href="mailto:msingle@ade.az.gov">msingle@ade.az.gov</a> or call me at (602) 542-8244.